MADONNA UNIVERSITY

Parent Request for 2018 IRS Verification of Nonfiling Letter

Your 2020-2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires that before awarding Federal Student Aid, we confirm the information you reported on the FAFSA. The instructions below will assist you in obtaining the 2018 IRS Verification of Nonfiling Letter. Please submit the letter to our office within 30 days of this request. If there are discrepancies between the data on your FAFSA and the information on the IRS Verification of Nonfiling Letter, your FAFSA may need to be corrected.

The instructions below apply to both parents in the household.

Your parents indicated on the FAFSA that they **will not file and are not required to file a 2018 income tax return with the IRS**. As part of the verification process, you must submit IRS confirmation of their nonfiling status.

Parents: Please complete the Request for Transcript of Tax Return, Form 4506-T, provided below. For your convenience, we checked Box 7, Verification of Nonfiling, and indicated the 2018 year ending date.

Michigan residents may fax or mail Form 4506-T to the IRS:

Fax: 855-298-1145

Mail: Internal Revenue Service
RAIVS Team
P. O. Box 9941
Mail Stop 6734
Ogden, UT 84409

If you live in another state, please see the General Instructions for fax and mailing information.

Please allow for up to three weeks for processing.

Madonna University Financial Aid Office, 36600 Schoolcraft Rd, Livonia, MI 48150
Telephone: 734.432.5663 Fax: 734.432.5344