



Income Revision Form 2018-2019

Our records indicate that you filled out your 2018-2019 FAFSA using estimated income information. If you have now completed your 2016 U. S. Income Tax Return, you must correct your FAFSA to reflect the actual information as reported on your tax return. **You must make these revisions before we can process your application for financial aid.** The options below will assist you in updating your tax information.

Option 1

We strongly encourage the IRS Data Retrieval Tool (DRT) as it is the fastest, easiest and most secure method to update your FAFSA with accurate tax information. In a few simple steps, you may be able to transfer your tax return information directly into your FAFSA.

IRS Data Retrieval Tool Method:

- Go to www.fafsa.gov
- Log in to the **FAFSA** record and select **Make FAFSA Corrections**
- Click on the **Financial Information** tab
- Click **Link to IRS**
- Click **Proceed to IRS Site**
- If updating parent information, enter **Parent FSA ID Username** and **Password**
- On the **IRS web site**, enter the requested data exactly as it appears on your tax return.

Option 2

If you are unable to use the IRS Data Retrieval Tool, you must update the Financial Information in FAFSA on the Web.

- Go to www.fafsa.gov
- Log in to the **FAFSA** record and select **Make FAFSA Corrections**
- Click on the **Financial Information** tab
- Review the entire section for accuracy and update if needed
Do not update Asset Information
- Submit your **Corrections**

If you need assistance making corrections, please contact the Federal Student Aid Information Center at 1.800.433.3243 or contact the Financial Aid Office at 734.432.5663.

Financial Aid Office, 36600 Schoolcraft Rd, Livonia, MI 48150
Telephone: 734.432.5663 Fax: 734.432.5344