

POSITION ANNOUNCEMENT

Job Title: Director of Chorale
Department: Music
Reports to: Program Director

SUMMARY

The Director of Chorale is responsible for the overall operation of the Madonna University Chorale. Serves as conductor and music director of the Madonna University Chorale.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Arranges at least two public performances of the Chorale each fall and winter semesters and conducts weekly rehearsals during the fall and winter semesters.
2. Rehearses with orchestra members hired for specific performances, including dress rehearsals with Chorale as needed.
3. Compiles and submits a course syllabus at the beginning of each fall and winter semester to the department chair and college assistant and articulates course description and objectives to student members of the Chorale; and assess their achievement of those objectives by submitting grades at the end of each semester.
4. Auditions (“vocal interview”) student singers for voice type, ability to read notation, match pitch, etc. Audition members for solo “roles” as necessary.
5. Recruits and auditions community singers for membership in the Chorale.
6. Collaborates with other performing ensembles within the University.
7. Networks with area music/orchestral directors and programs for possible performances with other organizations: orchestras; choirs, etc.
8. Initiates efforts to expand the Chorale’s experience with inter-collegiate festivals and symposiums.
9. Attends music program and performing arts calendar of events planning meetings.
10. Organizes and maintains the chorale library.
11. Engages in professional development related to choral conducting and vocal techniques.
12. Other duties may be assigned.

EDUCATION AND EXPERIENCE

Bachelor’s degree in music. Master’s in music or related field such as education preferred. Minimum 5 years choral conducting experience; small ensemble work would be advantageous. Demonstrated success with conducting of choral and other vocal ensembles.

QUALIFICATIONS

The above statements reflect the general responsibilities of the position and should not be construed as a detailed description of all the work requirements that may be inherent in this position. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

REVIEW OF APPLICATIONS

Deadline for applications is July 22, 2022. Review of applications will begin immediately and continue until position is filled. Interested applicants should submit a letter of intent and qualifications for the position, curriculum vitae, names and contact information of three references to:

Barbara Wiltsie, Assoc. Professor
Department of Art, Music, & Dance
Program Director – Music
bwiltsie@madonna.edu

Madonna University is a Catholic institution founded by the Felician Sisters, and guided by the values of St. Francis. Candidates must be committed to excellence in teaching, scholarship, and service, and support the Mission of the University. We are an equal opportunity employer committed to a culturally diverse workforce. Candidates must be legally authorized to work in the United States. Verification of employment eligibility will be required at the time of hire. Thank you for your interest in employment opportunities at Madonna University.