

General Information on Madonna University Nursing Home Administrator NHA Noncredit Courses 2025-2026

This document covers much of the information about the Nursing Home Administration classes at Madonna for academic year 2025-2026. Please contact Jennifer Kirkland with any additional questions: jkirkland@madonna.edu or Denise Brothers at dbrothers@madonna.edu.

Please Read

Significant Change Coming Soon to the Education Requirements for Nursing Home Administrators in the State of Michigan

The State of Michigan is changing the education requirements for licensed nursing home administrators beginning May 7, 2026. In addition to these pre-licensure courses offered by Madonna University, administrators will also need to be an RN (associate's trained or higher), OR have earned at least a bachelor's degree. See below for the actual wording of this change in education requirements published by the State of Michigan (follow this [link](#) for the full text):

- *Applicants that hold a valid, active license as a registered nurse must verify, they have earned an associate's degree or higher in nursing from a Council for Higher Education and Accreditation (CHEA) accredited college or university*
- *Those that do not hold a valid, active license as a registered nurse must verify, they have earned a bachelor's from a Council for Higher Education and Accreditation (CHEA) accredited college or university.*

Tuition cost

The courses can be taken for credit or noncredit. For the 2025-2026 academic year, noncredit tuition is \$500 per credit hour, and the Nursing Home Administration courses are a total of nine credit hours (or \$4,500). Note that courses taken for non-credit may not be converted to credit or used toward a degree. If you would like to explore taking the courses for credit, please reach out to Dr. Brothers.

The cost for the license application is levied by the State of Michigan, and the exams are administered by the National Association of Long-Term Care Administrator Boards, which also entail separate fees.

Plan of Study and Course Format Options

Follow this [link](#) to view the course descriptions for the plan-of-study. The courses can be taken in any order

Saturday Live Synchronous Course Format

The live synchronous lecture courses are offered on Saturdays from 9 am to 4 pm via ZOOM, and are each 7 or 8 weeks long, depending on holidays. Each week there is a required live interactive class on Saturday via ZOOM and there is course work that occurs in our learning management system. Students will need access to a reliable personal computer or tablet that can run a video camera and microphone (which are most often built into the devices).

Online Asynchronous Course Format

All three courses are also offered in an online asynchronous format, in both 8-week and 16-week duration. The work for each week must be completed in the week it is assigned.

Course Schedule (including format of delivery)

Fall 2025-2026 Schedule

AGE 4870 Nursing Home Administration I runs from the Saturday after Labor Day, September 6th through October 18th (Saturday synchronous online)

AGE 4880 Nursing Home Administration II runs October 25th through December 13th (Saturday synchronous online)

AGE 4850 Gerontology Management runs from August 25 to December 13th (Online asynchronous)

Winter 2026 Schedule

AGE 4870 Nursing Home Administration I runs from January 12th to March 7st (Online asynchronous)

AGE 4880 Nursing Home Administration II runs from March 16th to May 9th (Online asynchronous)

this course will end *after* the new rules for education requirement goes into effect

AGE 4850 Gerontology Management runs from January 12th to May 9th (Online asynchronous) ***this course will end *after* the new rules for education requirement goes into effect***

AGE 4850 Gerontology Management runs from January 17th – March 9th (Saturday synchronous online)

Enrollment and Registration Information

You don't have to be admitted to the University to take the NHA courses as noncredit. For noncredit, you'll have to pay for each course at the time that you register.

Registration information for noncredit courses can be found at this [link](#). Scroll down to see the yellow registration buttons (printable form or online registration). You can either register online or print off a noncredit registration form and send it with payment to the address in the lower left corner of the form.

You are permitted to register up until the Friday before classes start, depending on availability of class seats, however, if possible, please plan to register by the Thursday before classes start. This will ensure that you will have access to our learning management system by the time courses start.

Additional NHA Exams and Licensure Information

The State requires the student and educational institutions to complete the Certification of Nursing Home Administrator Education form that can be downloaded from [here](#).

Once students successfully complete all three courses, they complete the top part, scan, and send it to Prof. Jennifer Kirkland, jkirkland@madonna.edu. We will secure the needed signature and Registrar endorsement, and send the form to Licensing and Regulatory Affairs. Even with completing the courses, candidates have to study for the exams. The exams are created and administered through the National Association of Long-Term Care Administrator Boards (NAB).

Here's a [link](#) to information about the federal exam.