

## Proposal Writing and Grant Administration

### REGISTER NOW FOR AGE 4040 Proposal Writing and Grand Administration

Offered Online Winter 2024 | January 8<sup>th</sup> through May 4<sup>th</sup>

Available for credit (\$912/credit hour or \$2,736) or noncredit (\$500/credit hour or \$1,500)

Grant writing is a critical skill and process for individuals and organizations seeking financial support for various initiatives, research, or programs. Essential for non-profits, grant writing serves as a bridge between those with resources (grant makers) and those with needs or innovative ideas (grantees). This 16-week course prepares participants to:

1. Locate grant funds available from governmental and private entities.
2. Identify unmet needs and design projects that meet priorities of funding sources.
3. Describe ways to establish and maintain functional collaborative partnerships.
4. Explain the responsibilities of grant administration and grant fund reporting.
5. Prepare funding proposals that are responsive to funding agency requirements.
6. Develop and maintain fiscal and programmatic metrics for monitoring, program improvement, and reporting.

#### How to Register

The **noncredit** registration form can be found at: <https://www.madonna.edu/academics/noncredit/> Note: Payment must be received at time of registration. Financial aid is not available for noncredit courses.

Taking the course for college **credit** requires you to be admitted to Madonna University. Go to: <https://www.madonna.edu/admissions/undergraduate/> for instructions on how to apply. Note: Financial aid is not available for individual courses, only for qualified students who are degree bound.



**About the instructor:** Dr. Sarah has nearly 40 years of experience in educational and non-profit management and leadership. A successful grant writer, she has secured private foundation, agency and government grants at the local, state, and federal levels totaling close to \$6 million dollars for educational, human service and faith-based organizations. She successfully funded 20 years of her career roles through grants. Dr. Sarah is an Associate Professor and Director of the BSW program in the Department of Social Work at Madonna University.