



UNDERGRADUATE APPLICATION FOR GRADUATION

Office of the Registrar • 36600 Schoolcraft Road • Livonia, MI 48150-1176
 (734)432-5400 • Fax (248) 479-0585 • registrar@madonna.edu

STUDENT DIRECTIONS

1. Fill out the form completely. Include your signature.
 2. Pay the graduation application fee online or at Student Accounts.
 3. Your advisor must sign the application and include a copy of your plan of study.
 4. Submit the completed application packet to the Registrar's Office by the appropriate deadline.
- ◆◆If you have classes to complete during the Summer semester, please file for July graduation. You will be eligible to participate in May commencement activities.◆◆

GRADUATION DEADLINES

May – September 30

July – January 31

December – May 31

Name:	Phone:	ID#:	
Address:			
Major(s):	Degree: Associate [] Bachelor []	Expected Graduation: Fall – December [] Winter – May [] Summer – July []	Year:
Minor(s):			
Alumni email: For use by the Alumni Office. Help us keep your information current after graduation			
Name as it should appear on diploma: (first, middle, last)			

STUDENT – My signature on this form indicates that I understand this Application for Graduation is valid for a period of one academic year, whether I graduate or not and/or participate in the Commencement Exercises. The graduation fee is non-refundable. I understand that this form may be filed late only with the approval of the Registrar and the addition of a late fee.

Signature: _____ Date: _____

ADVISOR – please attach a copy of the student's Plan of Study or Graduation Audit with pertinent information.

Advisor: _____ Date: _____

For Office Use Only:

Final Semester GPA:	Total Hours:
Final Cumulative GPA:	Honors:
Date Conferred:	Auditor:
Additional Information:	