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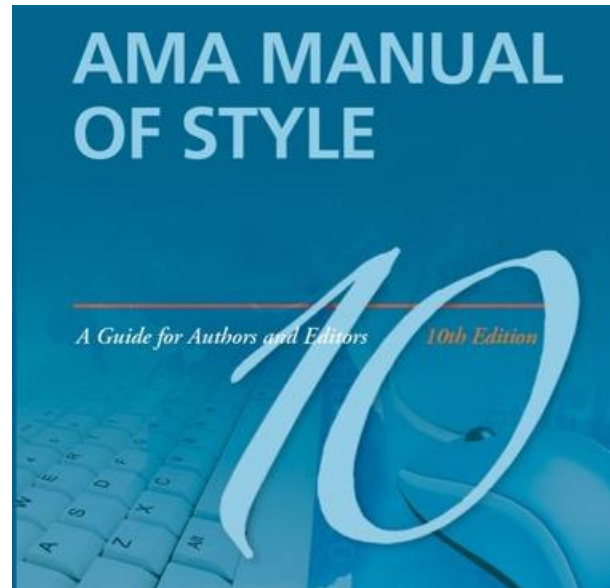


Room 2300 (Inside the Library)

(734) 432-5304

writingcenter@madonna.edu

AMA Formatting

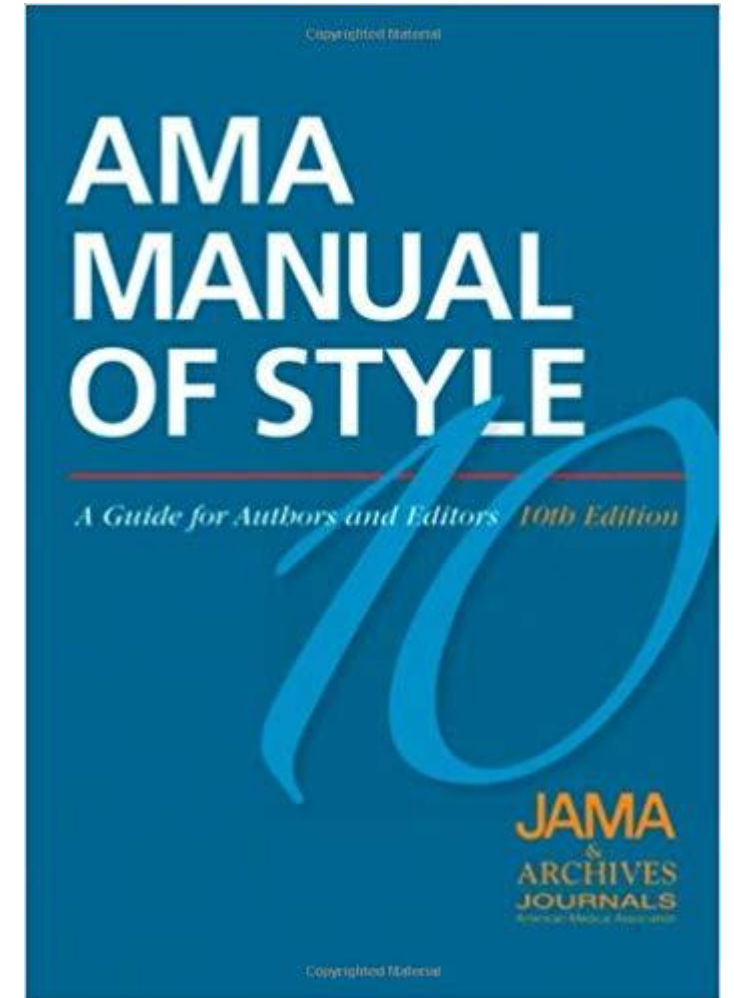


American Medical Association (AMA) style is primarily used for writing medical research

AMA regulates:

1. In-text citations
2. Reference list

AMA does not specify how a college paper should be formatted. Ask an instructor for requirements pertaining to a specific assignment



Most essays should:

- **Be typed,**
- **Double-spaced** (except for block quotes, notes, bibliography entries, table titles, and figure captions)
- Use a **12pt. standard serif font** (ex. Times New)
- Have **1" (2.54cm) margins**

AMA title page:

Use **either a title page or a title on the first page** of the text. Align the title so it sits in the **center of the paper**

Write the title in Title Case (standard capitalization), not in all capital letters and do not underline, italicize, or place the title in quotation marks

Also included should be an **author's name, degrees** (if above bachelors), **e-mail contact, institute affiliations** and a **word count**

AMA heading and subheadings:

Use **headings and subheadings** that maintain consistency and parallel structure, **either centered or flush left**

Levels of hierarchy should be **differentiated by type, boldface or italics** and **reflect the logic and structure of an essay**

For essay sections use the **IMRaD** organizational structure: **Introduction, Methods, Results and Discussion**

AMA abstract page:

An abstract summarizes the main points of an essay, such as the **objectives, background, design, methods, results, and conclusions**. A list of **three to 10 keywords** from the essay are located at the end of an abstract

Center the word “**Abstract**” at the top of a page

Unstructured abstracts are approximately **150 word, single-block, double-spaced** paragraphs without indent. **Structured abstracts** are approximately **250 words** long and **label sections** specifically: **Introduction, Methods, Results and Discussion**

The main body of a AMA essay:

Paragraphs should be **indented five spaces or one-half inch** by pressing the **Tab** key once

All sections should follow each other **without any extra breaks or line spaces**

Identify the sources used in the body of the text with **superscripted sequential in-text citations**

AMA In-text Citations

AMA (American Medical Association) style uses superscripted sequential numbers for in-text citations to identify sources

AMA and outside sources:

There are three ways to reference a source:

1. **Summary:** a brief description of a longer passage
2. **Paraphrase:** a restatement of an idea in roughly the same length as originally described
3. **Quotation:** the exact same words used in the exact same way, presented between quotation marks

Whichever of these a writer uses, they will still need to include an **AMA in-text citation**

AMA in-text citations:

Superscripted sequential numbers (1, 2, 3, etc.) mark in-text citation and correspond to items in a **reference list** where a full bibliographic information for each source is provided

Citations are placed **immediately after a fact, concept, or quotation being cited, outside of periods and commas, but inside of colons and semi-colons**

Subsequent references to a specific source throughout an essay will **repeat the same number** used for the initial citation

AMA signal phrases and tense:

Introduce quotations with a **signal word or phrase**—usually including an author's last name

Choose **verbs in signal phrases that are appropriate for the source** and how it is being used

Use **present tense and active voice** to introduce quotes and express statements of fact

AMA References

AMA (American Medical Association) provides the information needed to locate and retrieve any source referenced in the body of a paper

AMA Reference List:

A reference list should appear at the end of an AMA paper. It provides the information necessary for a reader to **locate and retrieve any source cited in the body of the paper**

Begin a new page at the end of a manuscript and center the title “**Reference List**”

Each source cited in the paper **must appear** in the reference list. Likewise, each entry in the reference list **must be cited** in the text

AMA references:

Single-space reference entries with a **double-space** between entries

Entries are **arranged by order of appearance** in an essay and **listed numerically**. Each entry begins with a **full-sized number** followed by a **period and a space**

Templet:

Last FM. Title and: Subtitle in sentence case. *Abrv Jrnl in Italics*. Year; volume(Issue#): PP-PP.

AMA authors and titles:

Invert **authors' names** (last name first followed by initials) and include the **first and middle initials without punctuation**. If there is **no author**, the **article title** comes first

Use a **comma** to **separate multiple authors**

Capitalize the first letter of the first word of a title and subtitle and all **proper nouns**. **Journals titles are italicized** and **abbreviated** according to the listing in the **National Library of Medicine database**

AMA dates and containers:

The **year of the publication** is followed by a **semicolon (;)**

The **volume number** and the **issue number** (in parentheses) are followed by a **colon (:)**

The inclusive **page range** is separated by a **hyphen** and followed by a **period, without spaces**

For articles consulted **online**, include a **DOI, URL**, or the name of the **database** used

AMA hanging indent:

Flush left the first line of the entry and **hanging indent** subsequent lines

Under **Indentation**, use the **Special** pull-down menu to select hanging indent by 0.5" (1.27cm)

The purpose of the hanging indent is to allow the reader to skim without distractions by visually isolating, at the left margin, the name or word under which the item is alphabetized

Getting help with AMA:

www.amamanualofstyle.com

www.owl.english.purdue.edu

A Pocket Style Manual,
by Diana Hacker

Madonna University Writing Center,
Room 2300 (Inside the Library),
(734) 432-5304,
writingcenter@madonna.edu



Works Used

Hacker D, Sommers N. A pocket style manual. 2017; 8th ed.:
277-292.

American Medical Association. AMA manual of style. 2007;
10th ed.: