



UNDERGRADUATE APPLICATION FOR GRADUATION

Office of the Registrar • 36600 Schoolcraft Road • Livonia, MI 48150-1176
(734)432-5400 • Fax (734)432-5405 • registrar@madonna.edu

STUDENT DIRECTIONS

1. Fill out the form completely. Include your signature.
 2. Pay the \$75 (\$85 if filed late) online or at Student Accounts.
 3. Your advisor must sign the application and include a copy of your plan of study.
 4. Submit the completed application packet to the Registrar's Office by the appropriate deadline.
- ◆◆If you have classes to complete during the Spring/Summer term, please file for July graduation. You will be eligible to participate in May commencement activities.◆◆

GRADUATION DEADLINES

May – September 30

July – January 31

December – May 31

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|---|--|----------------|-----------------------------|--------------|
| Name: | | Phone: | | ID#: |
| Address: | | | | |
| Major(s): | | Degree: | Expected Graduation: | Year: |
| Minor(s): | | Associate [] | Fall – December [] | |
| | | Bachelor [] | Winter – May [] | |
| | | | Summer – July [] | |
| Alumni email: For use by the Alumni Office. Help us keep your information current after graduation | | | | |
| Name as it should appear on diploma: (first, middle, last) | | | | |

STUDENT – *My signature on this form indicates that I understand this Application for Graduation is valid for a period of one academic year, whether I graduate or not and/or participate in the Commencement Exercises. The graduation fee of \$75 is non-refundable. I understand that this form may be filed late only with the approval of the Registrar and a \$10 late fee.*

Signature: _____ Date: _____

ADVISOR – *please attach a copy of the student's Plan of Study or Graduation Audit with pertinent information.*

Advisor: _____ Date: _____

For Office Use Only:

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|-------------------------|--------------|
| Final Semester GPA: | Total Hours: |
| Final Cumulative GPA: | Honors: |
| Date Conferred: | Auditor: |
| Additional Information: | |