

Madonna University

Paralegal/Nurse Paralegal/Pre-Law • College of Social Sciences

About the Program

Department

Mission/Objectives

The mission of the department is to prepare students for careers as paralegals. The program teaches practical paralegal skills in conjunction with a liberal arts education. This allows graduates to serve a modern, multi-cultural society with a valuable skill. The mission also includes educating B.S.N. credentialed nurses to become nurse paralegals.

The objectives of the paralegal studies department are to produce extremely competent and well-rounded individuals who will be able to assist an attorney in various areas of the law. These objectives are met through carefully designed academic requirements and extensive academic advising.

Unique features

- Approved by the American Bar Association
- Faculty who are practicing lawyers and paralegals
- Unique Nurse Paralegal certificate program for nurses who have a bachelor of science degree in nursing (BSN) and wish to expand their career options
- Program director is the past chair of ABA Approval Commission
- Program assistant director is co-author of *West's Paralegal Today, 4th edition*
- Evening and weekend classes for flexible scheduling

Degree Programs

Paralegal Studies Major: Bachelor of Science (42 s.h.)*

Required Major Courses:

LAW 1000	Introduction to Paralegal Studies	3 s.h.
LAW 1010	Legal Research and Writing I	3 s.h.
LAW 2570	Litigation	3 s.h.
LAW 3210	Legal Research and Writing II	3 s.h.
LAW 3670	Law Office Economics and Technology	3 s.h.
LAW 4950	Legal Seminar and Practicum/Cooperative Education	4-6 s.h.
	Major Electives	<u>21-23 s.h.</u>
		42 s.h.

Paralegal Studies Major: Associate of Science (30 s.h.)*

Required Major Courses:

LAW 1000	Introduction to Paralegal Studies	3 s.h.
LAW 1010	Legal Research and Writing I	3 s.h.
LAW 2570	Litigation	3 s.h.
LAW 3210	Legal Research and Writing II	3 s.h.
LAW 4950	Legal Seminar and Practicum/Cooperative Education	4-6 s.h.
	Major Electives**	<u>12-14 s.h.</u>
		30 s.h.

** Associate plan electives: at least three semester hours must be a legal specialty course.

Program Specifics

The associate degree is a two-year program in which the graduate demonstrates the competencies necessary to serve as a qualified paralegal. The four-year bachelor degree program provides greater legal breadth, in addition to valuable courses in administrative areas, preparing the graduate to assume greater responsibilities as a paralegal.

Certificate Programs

Paralegal Studies Post-Baccalaureate Certificate of Achievement (42 s.h.)*

Required Certificate Courses:

LAW 1000	Introduction to Paralegal Studies	3 s.h.
LAW 1010	Legal Research and Writing I	3 s.h.
LAW 2570	Litigation	3 s.h.
LAW 3210	Legal Research and Writing II	3 s.h.
LAW 3670	Law Office Economics and Technology	3 s.h.
LAW 4950	Legal Seminar and Practicum/Cooperative Education	4-6 s.h.
	Major Electives	<u>21-23 s.h.</u>
		42 s.h.

Nurse Paralegal Post-BSN Certificate of Achievement (30 s.h.)*

Required Certificate Courses:

LAW 1000	Introduction to Paralegal Studies	3 s.h.
LAW 1010	Legal Research and Writing I	3 s.h.
LAW 2570	Litigation	3 s.h.
LAW 3210	Legal Research and Writing II	3 s.h.
LAW 4220	Torts: An Overview of Negligence	3 s.h.
LAW 4230	Medical-Legal Concepts/ Medical Records	3s.h.
LAW 4270	Evidence	3 s.h.
LAW 4950	Legal Seminar and Practicum/Coop	4-6 s.h.
	LAW Electives	<u>3 s.h.</u>
		30 s.h.

*** 10 semester hours of legal specialty courses must be in traditional classroom format.**

Completion of the degree or certificate requirements of the paralegal program does not authorize the graduate to practice law as an attorney.

Two letters of recommendation attesting to the applicant's abilities and integrity are required.



For Admissions Information

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web: www.madonna.edu
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For Program Information

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OR

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Madonna University reserves the right to withdraw or modify information in this brochure.

Also see Office of Academic Advising, room 1111, for current information.

Madonna University guarantees the right to equal educational opportunity without discrimination because of race, religion, sex, national origin, age, or disabilities.

11/8/07

Selected Course Offerings

Introduction to Paralegal Studies

Introduction to the various roles of the paralegal with an emphasis upon job functions, ethics and skills, legal terminology, and the court system.

Legal Research & Writing I

An introduction to the law library and the use of legal references; the techniques of legal research as used in writing letters, instruments, pleadings, briefs and memoranda. Emphasis on state law.

Law Office Economics and Technology

Law firm utilization of computers and specialized legal software to achieve the economic practice of law.

Medical-Legal Concepts and Medical Records

Practical applications of legal concepts to medical-legal records. Medical terminology and review of medical records will be covered.

Weekend Classes:

Legal Research on the Internet
Alternative Dispute Resolution
Intellectual Property
Case Preparation and Trial
Computer Assisted Legal
Research
Will and Trust Drafting

Career Options

- Criminal Law
- Estate Planning
- Family Law
- Probate Administration
- Real Estate
- Personal Injury Litigation
- Banking
- Insurance
- Risk Management
- Products Liability Litigation
- Patent Law
- Corporate Law
- Mergers and Acquisitions
- Elder Law

Where Grads Are Found

The following is a representative list of where graduates are working:

- Ford Motor Company Office of General Counsel
- Ford Motor Credit Company
- Wayne County Prosecutor's Office
- Pepper Hamilton LLP
- Sommers, Schwartz, Silver & Schwartz
- Honigman, Miller, Schwartz & Cohn
- Fink, Zausmer, Kaufman
- Miller, Canfield, Paddock and Stone
- Kitch, Drutchas, Wagner and Kenney
- United States Attorney's Office
- General Motors Corporation Legal Staff
- Oakland County Prosecutor's Office

PRE-LAW

Law schools do not prescribe particular curricula for admission. Madonna University, therefore, approaches the preparation for law on an individual basis, tailoring the program of each student to individual needs and desires. Thus, students may major in paralegal studies, English, history, political science, criminal justice, or other liberal arts.