

Medical Coding Certificate Program

Job Description

Medical coding professionals maintain medical records and calculate patient charges. Medical coders collect physicians' charges and patient data to ensure that claims are accurately submitted to insurance carriers. Additionally, medical coders determine codes for physician procedures and diagnosis - using ICD-9 and CPT-4 coding protocols - for third party billing.

Requirement to enroll in the Medical Coding Certificate Program

A high school diploma.



Medical Coding Program

This 80-hour course teaches the skills needed to solve insurance billing problems, manually file claims, complete common insurance forms, trace delinquent claims and use generic forms to streamline billing procedures. Students should plan on 5-10 hours of homework per class and many attend extra tutoring sessions lead by the instructor.

Upon completion of this course, students receive a Certificate of Attendance. Students can opt to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder exam (CPC or CPC-H - Apprentice) or the American Health Information Management Association (AHIMA) Certified Coding Associate (CCA) exam.

Course Objectives

- Documentation guidelines and legal issues affecting insurance claims and medical records
- Introduction to the CPT manual
- CPT Modifiers, E and V Codes and Late Effects
- The Health Insurance Claim Form (CMS 1500)
- HIPAA and Electronic Data Interchange (EDI)
- Tracing delinquent claims
- Managed Care Systems and Special Plans, Third Party Reimbursement, Medicare, Blue Cross-and Blue Shield Plans, Medicaid and Other State Programs, CHAMUS and CHAMPVA, Worker's Compensation, Disability Income Insurance and Disability Benefit Programs
- This entry level course does not require the use of a computer as the focus of a coding professional is the proper use of coding and the related coding manual

This course is a partnership between Madonna University and Condensed Curriculum, Inc.

- **Students in Medical Coding can apply for a volunteer externship with Trinity Health's St. Joseph's Mercy Hospital, in Pontiac, MI. Volunteer externship opportunities are limited. Students shall be subject to approval by Trinity Health and St. Joseph's Mercy Hospital for the externship.**
- **Our medical certificate programs provide a comprehensive approach to job skills training using best practices, theories and concepts, and practical knowledge. Earning a Certificate of Attendance in this course does not guarantee students employment as they enter the workforce.**

Job Outlook

For 2011-2018 the U. S. Bureau of Labor Statistics projects that employment is expected to grow faster than average for medical records and health information technician positions. Job prospects should be very good; people with a strong background in medical coding will be in particularly high demand.