

# NONCREDIT REGISTRATION FORM

FALL (Sept-Dec)

WINTER (Jan-Apr)

SPRING & SUMMER (May-June)

Please Print

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ INITIAL \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE: HOME \_\_\_\_\_ CELL \_\_\_\_\_ E-MAIL \_\_\_\_\_

BIRTHDATE \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

PREVIOUSLY ENROLLED AT MADONNA?  Yes  No

PLACE OF EMPLOYMENT \_\_\_\_\_ WORK PHONE \_\_\_\_\_

The following information is requested for Federal and State statistical purposes only. Responses are not required, but appreciated.

Gender:  Male  Female

Non-resident Alien? (check one)  Yes (if yes, stop here)  No

Hispanic or Latino (check one)  Yes  No

Race (check one or more):

White  Black/African Am.  Asian  Am. Indian/Alaskan Native  Native Hawaiian/other Pacific Islander

COURSE #	SECT #	COURSE TITLE	TUITION & FEES (see course descriptions)
<p>▪ Applied music courses for voice or instrument are not available as non-credit</p>			<p><b>TOTAL</b></p>

If you register for courses using this form, you will not receive credit for the courses. A noncredit registration CAN NOT be converted into credit toward a college degree. There is no registration fee for students taking a noncredit course. Students are not eligible for Madonna University Financial Aid when taking noncredit courses and must pay their fees in full, including course fees, if any, at the time of registration.

Note: Policies regarding withdrawal and refunds for noncredit students are parallel to students enrolled in courses for credit. See the Course Schedule for details.

**BY MAIL** – Check or money order accepted

- Mail completed form with payment (payable to Madonna University) to:  
Madonna University, Student Accounts  
36600 Schoolcraft Rd.  
Livonia, MI 48150-1176

**ONLINE** – MasterCard, Discover, American Express, Diners Club and e-check accepted (NO VISA)

- Credit Card payments will be charged a 2.9% service fee, which is nonrefundable
- Go to [www.madonna.edu](http://www.madonna.edu)
- Click on Continuing Ed. & Job Training (on bottom right corner)
- Click on Registration (on left)

**IN-PERSON** – Check, money order or cash accepted

- Visit [www.madonna.edu/pages/inforeg.cfm](http://www.madonna.edu/pages/inforeg.cfm) for the registrar's hours
- Turn in your Noncredit Registration form & payment at the student accounts window (2nd floor, Academic Building)

To remit a company authorization/voucher, call student accounts at 734-432-5433.

**QUESTIONS** – call 734-432-5804

Signature \_\_\_\_\_ Date \_\_\_\_\_