I have reviewed the Social Work Program Student Handbook and understand and accept the following:

1. Mission, Philosophy, Goals, Competencies, Curriculum, Policies, Procedures and Admissions Criteria of the Program.
2. Admissions applications to the Social Work Program are processed once a year. Late applications will be considered as space allows.
3. A grade “C” (2.0) or better in SW 2300 and SW 3400 is required to be admitted into the Social Work Program.
4. A grade lower than a “C” in a prerequisite or professional core course necessitates that the course must be repeated per University policy before continuing in the Social Work course sequence. A professional core course may only be repeated once.
5. The Social Work Program follows the Interpretation of Grades policy as it pertains to an ‘Incomplete’ grade. This policy can be found in the Undergraduate Bulletin. The Program further requires that this request be put in writing to the appropriate instructor and shall include, but is not limited to, the following: stated reason for the request, documentation (i.e. doctor’s note, funeral memorial, etc.), and the proposed plan outlining the completion of outstanding work with specific date deadlines. A request for an ‘Incomplete’ grade may be approved or denied at the discretion of the Instructor.
6. A cumulative GPA of 2.5 must be maintained.
7. Pre-field service-learning experiences of 60 hours must be successfully completed under the conditions stated in the assignments in SW 2300 and SW 3700. Signed verification of hours are required and will be filed in the student’s Social Work Program file.
8. A minimum of 400 hours of Senior year Field Practicum is required for two consecutive semesters. Formal admission to the Program is required before a student may be accepted for the Field Practicum. Student Orientation to the Field Practicum and application process for the Field Practicum will take place several months prior to beginning the practicum. Field Practicum must be completed with a “C” (2.0) or better grade the first semester and a “B” (3.0) or better grade the second semester. Failure to meet these criteria will result in the necessity of repeating the Field Practicum & Field Seminar, potentially postponing graduation.
9. The University’s Academic Service-learning Plan/Assumption of Risk form must be completed before participation in any service-learning or Field Practicum activities.
10. Information presented in class of a sensitive or confidential nature is not to be discussed outside of the class.
11. Assessment of professional aptitude is continuous throughout the sequence of courses. Even if formally admitted, if my professional aptitude is found to be unsatisfactory I may be advised to terminate from the Program.
12. Any form of harassment as per the Madonna University Student Handbook is grounds for termination from the Program.
13. I have read the National Association of Social Workers Code of Ethics (2008) and agree to abide by the ethics and values reflected therein, including while enrolled as a social work student.
14. I understand that a criminal record beyond misdemeanor traffic infractions may limit my service-learning experiences, field placement opportunities, my ability to be licensed in the State of Michigan as a Social Worker, and eventual professional employment. I agree to continue on in the Social Work Program acknowledging these potential limitations in my academic and professional endeavors.
15. I certify that all the information in this application is completely and accurately presented. I understand that falsifying any part of this application may result in a denial of admission or termination from the Program.

Signature:*