

Professional Development Program Course Proposal Form

For Office Use Only	
Class Number: EDU_____	
Class Title: _____	

Semester Hours: _____	
Waiver?: _____	

Applicant Information:

Contact Name:

Title:

Organization/School District:

Address:

Phone Number:

Email Address:

Fax Number:

Proposed Course Information:

Title:

Description (or attach syllabus):

Required Coursework:

The Madonna Professional Development Program has a general assignment that is often used as the required coursework for PDP participants. It is called the "Assignment Template and Grading Rubric" and can be accessed at www.madonna.edu/PDP under "PDP Forms."

Would you like to use this template as the coursework for your PDP offering?

Yes No

If you feel there will be sufficient work product created in your training, you may request that we accept copies of that work product in lieu of our standard assignment. If you would like us to consider this alternative, please indicate so below and attach a description of the training work product.

Alternate Assignment Requested: Yes No



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Direct Instruction:

Syllabus Attached: Yes No

Days: _____ # Hrs per Day: _____

Total # of Contact Hours: _____

of Credit Hours applying for (15 contact hours = 1 credit hour): _____

Projected Total Enrollment: _____ participants

Actual Meeting Dates and Times (A.M. and P.M., please be specific):

If you have specific questions, please contact:

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