



Career Services Informer

To contact the Career Services Office call
(734) 432-5623, or visit our website:

<http://www.madonna.edu/pages/careerservices.cfm>

February, 2008

A Letter to our soon to be Graduates

By Christine Brant
Director Career Services



I can't tell you how many students come in to see me, in May, after graduation. They tell me they finally have time to look for a job. What can Career Services do for them? Sadly, I have to tell them that all the Job Fairs are over and most recruiters are done for the season. We help them look on-line and put their resumes together and refer them to openings we may know of, but the chances to actually meet with employers are over for the recruiting season.

Don't miss the opportunity to participate in Job Pursuit, if you're graduating this May or July. Anytime you can actually talk to an employer and give them your resume in person, you increase your chance of getting hired. Job Fairs also help you to perfect your interviewing skills and help you to feel more comfortable when you do interview.

Job Pursuit is unique. It is organized by 13 independent, Michigan Colleges and Universities. We come together to attract a large number of employers and to provide well qualified candidates for them to interview. Not only do you have a chance to meet and greet employers, but there are actual scheduled interviews in the afternoon. These employers are looking for new college graduates with little or no experience. The ratio of students to employers is about 5 to 1, so you really are able to talk to many of them.

I know all the reason for not going...it's too far, there are only a couple employers I'm interested in, I don't have time, etc, etc. As Wayne Gretzky said "You'll always miss 100% of the shots you don't take." Don't miss this opportunity to talk with employers in person. If you don't go you definitely won't be hired by any of them.

February 14, 2008
9:00 a.m.- 4:00 p.m.
[The Lansing Center](#)

Seniors who are interested in employment opportunities with a variety of companies should attend this Job Fair. Student registration is \$10.00. The deadline for registration is Friday, February 8th, 5:00 p.m. **Register with the Career Services Office, Room 1001.**

Come Join us!

We had a good response in January from our workshops. All of the students that attended rated the workshop as excellent. Let us help you write a resume that gets noticed.

WORKSHOP SCHEDULE



Resume Writing & Job Interviewing

2/27/08 4:30-5:30 p.m. 5:30-6:30 p.m.
Room 1213

MADONNA UNIVERSITY CAREER SERVICES HOSTS A SLICE OF ADVICE

APRIL 8, 2008
12:00-1:00 P.M.
TAKE 5 LOUNGE

Enjoy a slice of cake with us while we critique your resume and answer any questions or concerns about careers.



Vector Marketing
On-campus recruiting
Sales/Marketing Jobs
February 11 and 18, 2008
10:00 a.m.-1:00 p.m.
Take 5 Lounge



Congratulations to our Welcome Week raffle winner Crystal Young, who won a Barnes & Noble \$25.00 gift certificate. She is in the Nursing program here at Madonna University. Crystal enjoys reading very much and hopes to use her gift certificate towards a favorite book. We wish her all the very best!



PINK Magazine's Top Employers for Women

1. American Express Co.	5. FedEx Services
2. Kelly Services	6. Grant Thornton LLP
3. Aflac, Inc.	7. Turner Broadcasting
4. Heller Ehrman LLP	8. Wachovia

Pink magazine's editors selected the companies on the list based on the following 4 Ps: Power, the number of women on executive boards; Pipeline, the number and quality of programs available to move women up the career ladder; Pay, evidence of pay equality; and People, a work environment that allows women to have a "beautiful career and a beautiful life."

CAM Report Facts and Trends
December 15, 2007•Volume 31•Number 5

**Mock Interviewing
Tuesday, February 5**

Tara Michener (Valassis Communications Recruiter/Madonna Alum) will be on campus to meet with students.

She will interview students for about ½ hour, and then give them feedback.

Please contact Ingrid Kroeger at 734.432.5621, or ikroeger@madonna.edu, if you are interested in setting up an appointment with Ms. Michener.

NEED A JOB ON-CAMPUS

These jobs are still open
Click here to see details
http://ww4.madonna.edu/Job_Search/client/results.cfm?le=14

Job Title
Media Assistant
Student Assistant - Campus Ministry
Tutors - Center for Personalized Instruction
Student Worker for Network Services
Student Assistant - President's Office
Student Assistant-Student Service - Orchard Lake



CO-OP STUDENTS

Michigan Council for Internships and Cooperative Education (MC-ICE) is accepting applications for their annual Internship & Co-op Essay Contest.

Eligibility:

- ❖ *Student must be employed as a college intern or co-op at least one semester/term between January 2007 and April 2008. (Students enrolled in an intern/co-op between January 2008 and April 2008 are eligible)*
- ❖ *Student must be an intern/co-op student from a Michigan college OR a intern/co-op employee of a Michigan employer.*
- ❖ *Student must have been an intern/co-op student for at least one work assignment.*



First Place:	\$500.00
Second Place:	\$250.00
Third Place:	\$100.00

Essays must be post-marked by April 5, 2008.

Contact Ingrid Kroeger for additional information at 734-432-5621 or ikroeger@madonna.edu

Tips for Job Hunting in Today's Market

<http://www.career-development-help.com/tips-for-job-hunting-in-todays-market-article.html>

In order to be competitive in today's job market, you must stand apart from the competition. Just how competitive is the market? To illustrate this, Nissan North America recently moved their headquarters to Nashville, TN. 158 jobs were originally posted, and more than 13,000 candidates applied!

Even with statistics like this, however, you shouldn't get discouraged. Understand that there is a lot of competition, but by planning and executing your job search you'll be in a much better position to get the job you want.

So what can you do?

Before you even begin your job search, think about the following:

Decide what type of job you want. Many people don't have a clue about what position they want or what type of company they would like to work for. They create generic resumes and blast them out to hundreds of companies, hoping for the best. Focusing your job search will help you target only the positions and companies that are best suited to you.

What do I value in a position or a company? What's important to you? If making a difference in the community means a lot to you, consider working for a company that gives back to the community. If you want an opportunity for advancement, look for companies that will provide you those opportunities. Writing down and prioritizing your values will help you better focus and target your job search.

What have I accomplished? Think about your current and past positions. How have you helped the companies you worked for be successful? What value did you bring these companies?

Once you've decided what type of job you want, the values you seek in a company, and how you've helped current and past employers, you're ready to search for a job. Some of the best strategies to getting a job include:

Networking. Believe it or not, networking is still the number one way people obtain new positions. Talk to former colleagues, managers, neighbors, friends and relatives to find out if they know of any available positions. By getting a referral from someone who either works for, or knows, someone looking for help, you're one step ahead of the competition. Personal referrals can help you tremendously in obtaining a new position.

Research Companies You're Interested In. When creating your cover letter, you should state why you're interested in working for that particular company. Before you go to a job interview, understand what the company does, what they value, and prepare questions to ask the interviewer. This shows the interviewer that you are *interested* and excited about working for them.

Learning to Market and Sell Yourself. Even if you don't think you can sell yourself, you do it every day. You sell your ideas to friends, family, and colleagues. The best way to market and sell yourself is by focusing on the needs of the employer. How can you help this company succeed? By identifying their needs, and showing how you can help them, you will stand apart from the competition.

Don't Get Discouraged. If you don't get a particular job, don't dwell on it. Stay focused, and move on. There are many opportunities, and your best opportunity could be right around the corner